



LARGS GOLF CLUB

www.largsgolfclub.co.uk

IRVINE ROAD

LARGS

AYRSHIRE

KA30 8EU

Office 01475 673594

Professional Shop 01475 686192

Bar & Catering 01475 687390

Email secretary@largsgolfclub.co.uk

VAT Number : 263 4398 41

Privacy Notice

LGC (Largs Golf Club) holds and controls personal information about members and visitors. This notice explains what this information is, what it is used for and how we manage it.

The club gathers information as follows:

	Club Members	Visitors, Event Participants
What information is held	Name Address Contact details D.O.B. Golf Handicap and CDH no Gender Membership category Bank Account details Golf scores Bar and Golf account Member Card transactions	Name Address Contact details D.O.B. Golf Handicap and CDH no Home golf club name
Lawful Basis for processing	The Club has a contractual obligation to members to comply with the terms of their membership. It also has a legitimate interest in promoting and encouraging participation in golf by sending members' communications and booking information for upcoming competitions and events.	The Club has a contractual obligation to comply with the terms of event entry. It also has a legitimate interest in promoting and encouraging participation in golf.
Why/What is it for	The club has a legal obligation to maintain a register of members to enable effective club and member management, eg subscription renewal, affiliation fees to Scottish Golf Ltd, voting, notices, on-line accounts for HDID and BRS tee booking, member surveys, contacting members etc. Bank account details are used for setting up direct debit instructions and taking membership fee payment instalments via BACS Payment Schemes Ltd, the company who run direct debit in the UK. Their Privacy Policy can be viewed at https://www.bacs.co.uk/pages/privacypolicy.aspx Events may be filmed or photographed for promotional purposes.	For managing event, organising tee-off times and recording results. Events may be filmed or photographed for promotional purposes.
When/How is it collected	Contact details are collected when joining, by completion of paper application form Bank details are collected/amended at any time by completion of paper form direct debit mandate Account transactions are recorded via bar and pro shop tills when Member Card is swiped.	At time of entering competition via the entry process, either on-line or by submission of paper entry form.
How is it	Name and contact details can be updated on-line	Not relevant.



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kept up to date	via http://largs.hub.clubv1.com or by using the ClubV1 mobile app or by contacting the club office. Preferences for external marketing emails or LGC event and competition emails can be changed by contacting the club office. Default settings are Opt-Out – External emails. Opt-In – Club Emails.	
How is it used	Contact details are recorded on a fully hosted cloud-based golf club management system provided by Club Systems International Ltd. This system has the highest level of SSL certification (ie security) available. Club Systems Int Ltd privacy policy can be viewed here. http://www.howdidido.com/Home/PrivacyPolicy LGC will retain former member details for a maximum period of 1 year after all outstanding issues (eg outstanding bills) are cleared for that member.	Contact and golf details are recorded on a fully hosted cloud-based golf club management system provided by Club Systems International Ltd. This system has the highest level of SSL certification (ie security) available. See adjacent box for privacy policy link. LGC will retain this information for a maximum of 1 year following the competition.
Who is it shared with	Name, Address and Contact details are shared with BRS Golf on-line Tee Booking system to provide on-line Tee Booking functionality for members.	Not shared

Visitors to our Website

On our website we use Google Analytics to collect anonymous information about how our site is performing. This is an industry standard product used by many websites. Google's Privacy Policy can be viewed here <https://www.google.com/intl/en/policies/privacy/#infocollect>

The information we receive from this service does not identify any individual. If you really don't want to allow Google Analytics to capture information about your visit to our web-site you can install an "add-on" to your web browser. Details at <https://support.google.com/analytics/answer/181881>

Access and Correction Rights

- You have the right to see details of the information that we hold about you.
- Members may Opt-Out of receiving email information about Club events
- Members may Opt-In to receiving any 3rd party email marketing/promotions (At present the Club has no agreements to pass personal contact details to 3rd parties for marketing/promotional purposes).

Members are encouraged to update Personal Information promptly if it changes. This can be done on-line using the ClubV1 mobile app or via <http://largs.hub.clubv1.com> or by contacting the Club. Club members may Opt Out of receiving email information from the Club

Changes to the Policy

We reserve the right to modify, add or remove sections of this privacy policy at any time.

